**ANNEX ΙΙ**

**QUESTIONNAIRE FORM Α**

|  |
| --- |
| **Name of target firm**    **Name of natural person** |

*Instructions for completing the application form*

1. The application form must be duly completed and signed by the obligor. If the application is not submitted by the obligor himself/herself, his/her signature must be legalised by the competent administrative authority.

2. The space provided under each question in the questionnaire is NOT indicative of the size of the required answer.

3. Where there is no competent authority to issue the required certificates, equivalent documents issued by an independent reliable source shall be submitted.

4. Any false or misleading information or suppression of important information may give rise, in additional to criminal prosecution, also to doubts about the integrity of the natural person and therefore, his/her suitability for acquisition of a qualifying holding.

5. All questions must be duly completed, otherwise the necessary explanations should be provided.

6. The supporting documents accompanying the application shall provide a cross-reference to the relevant paragraph and shall be attached to the application as Attachments, numbered as specified herein and not consecutively, i.e. omitting the numbers of any missing/non-applicable attachments.

7. The completed application shall be submitted confidentially by registered mail addressed as follows:

BANK OF GREECE

Banking Supervision Department

21 E. Venizelos Avenue 10250 Athens

8. If you need any further information in connection with this application, please contact us at:

Tel: +30 210 3205018, 210 3205019

Fax: +30 210 3205400

E-mail: dep.bankingsupervision@bankofgreece.gr

Website: www.bankofgreece.gr

**Data of contact person**

Name

Surname

Occupation

Company name

Postal address

Fixed phone number (including area code)

Mobile phone number (optional)

Fax number (including area code)

E-mail

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**1. Information on the proposed acquisition**

**1.1** If you propose to acquire an indirect holding in the target firm, give the names of the controlled undertakings of which you are a shareholder, as well as the percentages of your holdings.

|  |  |
| --- | --- |
| Name | Holding (%) |
|  |  |

**1.2** Please state your aim and expectations of the proposed acquisition (e.g. strategic investment, investment portfolio).

**1.3** State the number and kind of shares (common or preference) that you already hold (if any) before the proposed acquisition, the amount of these shares in the total capital (in percentage), the number of voting rights\* and proportion of voting rights\*\*.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Number and kind of shares | % of total capital | Number of voting rights\* | Proportion of voting rights\*\* |
| Direct holding |  |  |  |  |
| Indirect holding |  |  |  |  |

\* If different from the number of shares.

\*\* If different from the proportion of capital.

**1.4** State the number and kind of shares (common or preference) that you will hold after the proposed acquisition, the amount of these shares in the total capital (in percentage), the number of voting rights\* proportion of voting rights\*\*.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Number and kind of shares | % of total capital | Number of voting rights\* | Proportion of voting rights\*\* |
| Direct holding |  |  |  |  |
| Indirect holding |  |  |  |  |

\* If different from the number of shares.

\*\* If different from the proportion of capital.

**1.5** Do you plan to become actively involved in the management of the firm?

No

Yes If yes, please provide more information on positions of responsibility/competencies/duties to be undertaken in the firm.

**2. Information on the natural person**

**2.1** State the capacity in which you complete this questionnaire.

|  |  |
| --- | --- |
| **Capacity of the person** |  |
| A) natural persons referred to in Article 1(2)(b) of Law 4354/2015 |  |
| B) natural persons referred to in Article 1(2)(c) of Law 4354/2015 |  |

**2.2** Name

**2.3** Surname

**2.4** Father’s name

**2.5** Date of birth

**2.6** Country and city of birth

**2.7** Identity data (for residents in Greece) or passport data (for non-residents)

Identity card/passport number:

Issuing authority:

Issue date/expiry date (for passports):

Please attach, as Attachment 1, an authenticated copy of your Police Identity Card or Passport.

**2.8** Citizenship and way of acquisition (birth, naturalisation, marriage).

**2.9** Current residence address

Please state your residence address. Also state the address of any additional residence you may have outside Greece. If your only residence is outside Greece, please state the address of such residence and tick the appropriate box.

|  |  |
| --- | --- |
| Street |  |
| Number |  |
| City |  |
| Country |  |
| Postal code |  |

I live outside Greece and have no residence address in Greece.

**2.10** Please state any relationships referred to in Article 1(5)(e) of Law 4354/2015.

**2.11** Please attach, as Attachment 2, your short CV, which will include:

* information on your education and training;
* previous work experience (with reference to any credit/ financial institutions or other organisations of the broader financial sector for which you are currently working or have worked in the past and give details on the nature of such activity);
* current employment status.

**2.12** Please describe the present status of your debts (kind and amount of debt, creditor, status (performing or non-performing)). Have you, as a natural person, ever defaulted on your payments and asked your creditors for a restructuring? How was the default settled? Is there a relevant pending case?

**2.13.** Give details on the amount and origin of the private financial resources that will be used to acquire the proposed holding and how this will be funded (own funds, funds from the banking system, including details on the terms (maturities, costs, pledges and guarantees, etc.)). Please attach, as Attachment 3, all relevant documents (loan agreement, tax return etc.).

**2.14** Describe your financial and non-financial interests or relationships with:

• any other current shareholders of the firm;

• any person entitled to exercise voting rights of the firm;

• any (incumbent or prospective) member of the management body of the firm;

• the target firm itself;

• any entities in the group the firm is a part of.

**2.15** State any existing or contemplated shareholder agreements/ concerted action, within the meaning of Article 23(5) of Law 4261/2014, concerning the firm, and describe the conditions of such agreements.

**2.16** State any oral or written arrangements with other (natural or legal) persons that will affect the manner of exercising your voting rights.

**3. Direct or indirect holdings in legal persons**

**3.1** Do you hold, directly or indirectly, 10% or more of the capital or voting rights of any other legal persons in Greece or abroad?

No

Yes

If yes, please specify, as well as the kind of any relationship with the firm

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of legal person | Nature of activities | Address | Percentage of holding | Kind of relationship |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**4. Suitability of natural person**

**4.1** Have you ever been accused, convicted of, or investigated for, any civil or administrative or criminal offence in Greece or abroad?

No

Yes If yes, please specify

Please attach, as Attachment 4, authenticated transcript of criminal record issued by the competent judicial authority, or, in the case of aliens, another equivalent document.

**4.2** Are you the subject of any enforcement action that has been suspended, in Greece or abroad, in connection with debts to public agencies or private individuals?

No

Yes If yes, please specify

**4.3** Have you, as a natural person, ever been the subject of administrative or disciplinary sanctions imposed by any supervisory authority, professional body or government agency, in Greece or abroad, for non-compliance with provisions of the legislation in force? Is any relevant proceeding in progress?

No

Yes If yes, please specify (kind of sanction, competent authority, brief background)

**4.4** Has any bankruptcy or similar proceeding been instituted against you, either by yourself or by another party, in Greece or abroad?

No

Yes

**4.5** Have you ever been adjudicated bankrupt, have your assets ever been frozen and, generally have you ever been party to any such proceedings? Is there any such proceeding in progress?

No

Yes If yes, please specify

**4.6** Has any legal person with which you have had close links, within the meaning of Article 3(35) of Law 4261/2014, or any legal person in which you have been a member of the management body or key function holder ever been adjudicated bankrupt, or subject to conservatorship or enforcement proceedings or liquidation or bankruptcy proceedings, in Greece or abroad? Is there any such proceeding in progress?

No

Yes If yes, please specify

**4.7** Have you or any company in which you have been an administrator or a management body member ever been held culpable of unauthorised pursuit of regulated business, or been investigated for unauthorised pursuit of regulated business in Greece or abroad?

No

Yes If yes, please specify

**4.8** Have you ever obstructed the effective exercise of supervisory functions by competent authorities in Greece or abroad?

No

Yes

**4.9** Have you ever been refused authorisation or licence to carry out a trade, business, or profession, or has any such authorisation or licence been withdrawn?

No

Yes If yes, please specify

**4.10** Have you ever been assessed by another supervisory authority, in Greece or abroad, either as a proposed shareholder of a credit institution or as a member of the management body or key function holder?

If yes, please state the name of the authority and attach, as Attachment 5, the relevant documentation.

Have you ever been assessed by any competent authority from another, non-financial sector? If yes, please attach, as Attachment 5, the relevant documentation.

**4.11** State any interest or activity that may be in conflict with the target firm, and submit proposals for resolving such conflict.

**4.12** Provide any other data in support of your application.

**5. Attachments**

List the required documentation accompanying the questionnaire.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Attachment** |  | **Paragraph** | **Submitted** | **N/A** |
| **1** | Authenticated copy of police identity card or passport (for non-  residents) | 2.7 |  |  |
| **2** | Short CV | 2.11 |  |  |
| **3** | Documentation of the financing of the proposed acquisition | 2.13 |  |  |
| **4** | Transcript of criminal record issued by the competent judicial authority or equivalent document for non- residents) | 4.1 |  |  |
| **5** | Documentation of any assessment by another financial or non-financial authority | 4.10 |  |  |
| **6** | Others. Please specify |  |  |  |

**6. DECLARATION – AUTHORISATION**

I, the undersigned      , hereby solemnly declare that:

(a) the information and data provided in this questionnaire are complete and true, and I agree to provide the Bank of Greece with any further information and clarifications in respect of this questionnaire;

(b) I am aware that any wilful or negligent provision of untrue or misleading information to the Bank of Greece also entails criminal sanctions;

c) I hereby provide my express permission to the Bank of Greece and its duly authorised staff to seek and obtain information from any other party (including, but not limited to, my current and previous employers, credit institutions, other domestic or foreign supervisory or regulatory authorities), as necessary to verify data provided in this questionnaire; and

(d) the Bank of Greece shall be notified promptly in writing of any change in the information in this questionnaire.

Being fully cognizant of the legal consequences, I hereby provide my explicit and unconditional consent to the collection, alignment, combination and processing of the records containing my personal data, which are kept by the Bank of Greece, as well as to the transmission of such data in accordance with the provisions of the current institutional framework.

Whenever needed or considered appropriate by the Bank of Greece, I shall assist and cooperate in order to achieve compliance with the obligations that are incumbent either upon myself personally or upon the target firm.

This declaration extends to both the current and any future data and information concerning myself, which are collected for supervisory purposes.

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(signature) (Name & position)

Place and date: