

ANNEX I
APPLICATION FORM
FOR AUTHORISATION AS A CREDIT INSTITUTION

Instructions for completing the application form

1. The application form must be duly completed and signed by two authorised persons, with legalisation of their signatures by a competent administrative authority. The authorisation documents shall be attached to the declaration contained in Chapter 10 of this application.
2. The space provided under each question in the application form is NOT indicative of the size of the required answer.
3. The questions must be duly completed, otherwise the necessary explanations should be provided.
4. The supporting documents accompanying the application shall provide a cross-reference to the relevant paragraph and shall be attached to the application as Attachments, numbered as specified herein and not consecutively, i.e. omitting the numbers of any missing/non-applicable attachments.
5. Where there is no competent authority to issue the required certificates, equivalent documents issued by a reliable independent source shall be submitted.
6. Any false or misleading information or suppression of important information may, notwithstanding any criminal liability, lead to the immediate rejection of the application without further assessment.
7. The submission of the application and the documentation in paper form should be accompanied by an electronic file storage (a CD or USB) containing all the documentation scanned in PDF format.
8. The completed application shall be submitted in a sealed envelope at the following address:

BANK OF GREECE

Banking Supervision Department

21, E. Venizelos Ave., 10250 Athens

Telephone: +30 210 3205019

Fax: +30 210 3205400

Email: dep.bankingsupervision@bankofgreece.gr

Website: www.bankofgreece.gr

The data submitted in this application are covered by official/professional secrecy under Article 54 of Law 4261/2014.

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1. General information

1.1	Registered name :
1.2	Trading name :
1.3	Registration of legal form (number and date) : (please attach, as <u>Attachment 1</u> , the certificate of incorporation)
1.4	Address of registered company seat :
1.5	Address of head office (<i>if different from 1.4 above</i>) : (please attach, as <u>Attachment 2</u> , relevant probative evidence)
1.6	Postal address :
1.7	Telephone number :
1.8	Fax number :
1.9	Email address :
1.10	Company website :
1.11	Group website :
1.12	External auditors :
	1.12.1 Name of auditing firm :
	1.12.2 Name of auditor in charge :
	1.12.3 Postal address :
	1.12.4 Email address :
	1.12.5 Telephone number :
	1.12.6 Fax number :
1.13	Legal advisors :
	1.13.1 Name of legal advisor in charge :
	1.13.2 Postal address :

	1.13.3 Email address :
	1.13.4 Telephone number :
	1.13.5 Fax number :
1.14	Representatives of the applicant in respect of this application (please attach, as <u>Attachment 3</u> , relevant legal documents)
	1.14.1 Representative I
	1.14.1.1 Name :
	1.14.1.2 Position/relationship with applicant :
	1.14.1.3 Business address :
	1.14.1.4 Postal address :
	1.14.1.5 Email address :
	1.14.1.6 Telephone number :
	1.14.1.7 Fax number :
	1.14.2 Representative II :
	1.14.2.1 Name
	1.14.2.2 Position/relationship with applicant :
	1.14.2.3 Business address :
	1.14.2.4 Postal address :
	1.14.2.5 Email address :
	1.14.2.6 Telephone number :
	1.14.2.7 Fax number :

2. Articles of Association

Please attach, as Attachment 4, an authenticated copy or a draft of the Articles of Association of the applicant.

3. Initial capital

3.1 Please state the amount and the components of the initial capital of the applicant.

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3.2 Please attach, as Attachment 5, probative evidence of the paying-up of the initial capital, as well as the necessary evidence from a reliable independent source in respect of prospective shareholders, natural or legal persons, stating the origin of funds to be used for paying up of each participation.

It should be noted that the above evidence need not be submitted at the time of submission of the application, but later, and in any case before the issuance of the relevant authorisation decision.

4. Group structure of the applicant

4.1 Please state whether the applicant is a part of a group.

☐ No

☐ Yes ▶ If yes, please specify below

4.1.1 Please attach, as Attachment 6, the organisational chart of the group’s structure, setting out all entities in the group and their respective participation percentages in the other entities of the group.

4.1.2 Please complete the table below, according to the organisational structure of the group.

Company name	Registration number	Home country	Relevant supervisory authority	Activity

4.2 Please indicate whether the applicant is a part of a financial conglomerate.

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4.3 Please indicate whether the applicant has close links, as defined in Article 3(1)(35) of Law 4261/2014, with other persons other than those referred to in 4.1.1.

☐ No

☐ Yes ▶ If yes, please complete the table below:

Company name	Registration No.	Home country	Relevant supervisory authority	Activity

5. Shareholders

5.1 Please attach, as Attachment 7, the list of shareholders of the applicant.

5.2 Please complete the table below with information regarding the persons referred to in Article 14(1) of Law 4261/2014.

Name/Company name	Holding (%)	Voting rights	Type of holding (direct/ indirect) or control of the credit institution (details on written or other arrangements or concerted action etc.)

6. Board of directors – Persons effectively directing the business – Key function holders

Please complete the table below with the details of the following persons:

a. Members of the board of directors

Name	Member status (executive/non-executive/independent)

b. Persons effectively directing the business of the credit institution to be established

Name	Responsibilities

c. Key function holders of the credit institution, as well as the AML/CTF Officer

Name	Position

7. Financial position

7.1 Please attach, as Attachment 8, the financial statements of the group of which the applicant is or will become a part, for the past three years, audited by duly authorised external auditors or chartered accountants.

7.2 Please attach, as Attachment 9, any report(s) by external credit assessment institutions for the applicant and/or the group of which the applicant is or will become a part.

8. Programme of operations

Please attach, as Attachment 10, the applicant's programme of operations, addressing in detail all the matters referred to in Article 10(1) and (2) of Law 4261/2014, as well as in para. 4(b) of Chapter A hereof.

9. Attachments

Please list the required supporting documents that accompany the application

Attachment		Paragraph	Tick (✓) if submitted or indicate “n/a”
1	Certificate of incorporation	1.3	<input type="checkbox"/>
2	Evidence of the location of the head office	1.5	<input type="checkbox"/>
3	Legal documents for the representatives of the applicant	1.14	<input type="checkbox"/>
4	Authenticated copy of the articles of association or draft articles of association	2	<input type="checkbox"/>
5	Evidence of the paying-up of the initial capital and documents substantiating the origin of funds	3.2	<input type="checkbox"/>
6	Organisational structure of the group	4.1.1	<input type="checkbox"/>
7	List of shareholders	5.1	<input type="checkbox"/>
8	Financial statements of the group	7.1	<input type="checkbox"/>
9	External credit assessments	7.2	<input type="checkbox"/>
10	Programme of operations	8	<input type="checkbox"/>
11	Other – Please specify		<input type="checkbox"/>

10. Declaration

We, the undersigned, hereby declare that:

- (a) the information provided in this application is complete and true and we agree to provide the Bank of Greece with any further information and clarifications in respect of this application;
- (b) all necessary measures are in place to ensure compliance with the credit institution authorisation requirements under the applicable EU and national legislation;
- (c) the Bank of Greece shall be notified promptly in writing of any change in the information required hereunder and the relevant questionnaires as may occur between the submission of this application and the granting of authorisation to the credit institution.

Furthermore, we confirm that:

- (a) we are aware that the wilful or negligent provision of untrue or misleading information to the Bank of Greece also entails criminal sanctions; and
- (b) fully cognizant of the legal consequences, we hereby provide our express permission to the Bank of Greece and its duly authorised staff to seek and obtain information from any other party, as necessary to verify the declarations and data hereinabove;
- (c) we warrant that we are authorised to sign on behalf of the applicant and we attach the relevant authorisation documents.

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Full name and position	Full name and position
.....
(Signature)	(Signature)
.....	
(Place and Date)	