



Register to sourceONE application



Start at → <https://register.marketsite.gr>



COMPANY REGISTRATION FORM x +

← → ↻ <https://register.marketsite.gr/UI/StartPage.aspx> ☆

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The registration process for cosmoONE's applications contains the following steps:

1. Enter your company's International V.A.T. number
2. Fill in your company's details
3. Categorize your company according to CPV
4. Select the application you wish to register for
5. Enter user details (you may enter more than one user – if it is a new company registration, the first user to register is assigned the Profile Admin role for your company)

The registration process ends when you receive email confirmation of your company's and user(s) registration and the login details.

Thank you for your participation on cosmoONE's applications platform.

General Data Protection Regulation
 Accept

Terms and Conditions
 Accept

NEXT

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1. Go to <https://register.marketsite.gr>
2. Check the English language (or any other available, you prefer)
3. Check to accept the GDPR and T&C
4. Click NEXT

COMPANY REGISTRATION FORM FOR cosmoONE SERVICES

Home

Step 1/5: Enter company's Tax Registration

Please enter your Tax Registration Number: GB GB 999888777 NEXT

1. Enter the Country code and your Company's TAX Registration number
2. Click Next

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NOTE
In case you are a consortium with no TAX Registration number, contact cosmoONE Customer Support for further assistance

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Home

Step 2/5: Company's representative's details

--Non company

COMPANY INFORMATION

All fields with * are required

* Company Trading Name:

* Full Company Name:

* Tax Registration Number:

Search address:

* Street name: * Number:

1. Fill all the required fields

Scroll downwards...

* City: LONDON

* Postal Code: N70AA

* State / County: LONDON

* Country: GREAT BRITAIN

* Telephone: 02079460897

* Fax: 02079460898

Web site: http:// www.thecablecompany.co.uk

* Company Information (in brief)
FOR OVER 25 YEARS THE CABLE COMPANY HAS BEEN KNOWN AS EXPERT INDUSTRY SPECIALISTS IN THE ...

Scroll downwards...

BUSINESS CONTACT DETAILS

(This is the company's main business contact and not necessarily the user)

* Contact First Name: STAVROS

2. Fill all the required fields

BUSINESS CONTACT DETAILS

(This is the company's main business contact and not necessarily the user)

* Contact First Name:

* Contact Last Name:

* Contact Job Title:

* Contact e-mail:

3. Fill all the required fields

4. Click "NEXT".

NEXT

The screenshot shows a web browser window with the URL https://register.marketsite.gr/UI/categorization_Main.aspx. The page features the **cosmoONE** logo in the top left and a blue circular icon in the top right. A large blue banner at the top contains the text "Categorize your company". Below this is a progress bar labeled "Step 3/5: Company categorization". A green message box states: "Please categorize your company: CPV categorization is **mandatory** for a complete company profile to be achieved." A blue button with a globe icon and the text "CPV Categorization" is highlighted by a blue callout box. A grey right-pointing arrow button is also visible. The footer contains contact information: "Customer Support by phone on +30210 - 2723360 - email: support@cosmo-one.gr © 2018 - cosmoONE Hellas Marketsite".

Check the CPV Categorization (Common Product Vocabulary) button



My selected categories and CPV codes



1. Search your category, according to keywords or CPV code.

suggested CPV Code for the Steelmet tender is 79921000

Search code

Search...

packaging



Search Results

2. Click the magnifier button.

- 42921320 - Packaging machines
- 79920000 - Packaging and related services
- 79921000 - Packaging services
- 90521500 - Packaging of radioactive waste
- 90521510 - Packaging of low level nuclear waste

3. Click on the category and scroll downwards.

Search code

Search...

packaging



5. Click the + button.

Search Results

42921320 - Packaging machines
79920000 - Packaging and related services
79921000 - Packaging services
90521500 - Packaging of radioactive waste
90521510 - Packaging of low level nuclear waste

GUIDE

Codes

79921000 - Packaging services

4. Click the tick box of the category.

NOTE : You can repeat the procedure to select multiple CPV codes



My selected categories and CPV codes



79921000 - Packaging services



6. Click the "SAVE" button to save the category and exit.



GUIDE

Search code

Search...
packaging



Search Results

- 79920000 - Packaging and related services
- 79921000 - Packaging services**
- 90521500 - Packaging of radioactive waste
- 90521510 - Packaging of low level nuclear waste

The screenshot shows a web browser window with the URL https://register.marketsite.gr/UI/categorization_Main.aspx. The page features the **cosmoONE** logo in the top left and a blue circular icon with a question mark in the top right. The main heading is "Categorize your company". Below it is a progress bar labeled "Step 3/5: Company categorization". A green message box states: "Please categorize your company: CPV categorization is **mandatory** for a complete company profile to be achieved." Below this is a section titled "CPV Categorization" with a globe icon. At the bottom, there is a green circular button with a white right-pointing triangle. A blue callout box with a white border points to this button and contains the text "Click the 'NEXT' button". The footer contains the text: "Customer Support by phone on +30210 - 2723360 or email support@cosmo-one.gr © 2018 - cosmoONE Hellas Marketsite".

COMPANY NAME: THE CABLE COMPANY LTD (DEMO)

1. Choose sourceONE

Service	
<input checked="" type="radio"/> sourceONE- E tendering applications For access to applications : • <i>compareONE</i> • <i>tenderONE</i>	
<input type="radio"/> auctionONE - E-auction participation	
<input type="radio"/> SOM - Supplier order management	
<input type="radio"/> A.I.S.A. - Planning of e-auctions	

email(s) for the receipt of updates:

2. Notification emails for new tenders

sstavros74@gmail.com

Please complete the field with all the email addresses that you would like to receive RFX updates

3. Press the NEXT button

NEXT

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Please fill all required fields to add user(s)

Step 5/5 : User's details

IMPORTANT

The first user you register will be automatically assigned the Profile Admin role

This is the only user from your company who will have the appropriate rights to:

- Change company details
- Approve the registration request of new users from your company
- Administer your company's categorization on the system

**Fill in the first user details
And then click the button "ADD USER"**

USER DETAILS

* **First Name:**

* **Last Name:**

* **Job Title:**

* **Telephone:**

* **email:**

(CAPTCHA)

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https://register.marketsite.gr/UI/AddRFXUsers.aspx

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USER DETAILS

* First Name:

* Last Name:

* Job Title:

* Telephone:

* email:

(CAPTCHA)

U C 3 A 8

Or

Name	Last name	Job title	Telephone	Email
 STAVROS	STAVRAKOS	MARKETING DIRECTOR	0020123456789	sstavros74@gmail.com

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Fill in the user details if you need to add a second user, then click the button "ADD USER" again - (opt)

Click FINISH to complete and exit

The first user has been added

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https://register.marketsite.gr/UI/ThankYou.aspx
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 Home

COMPANY REGISTRATION FORM FOR cosmoONE SERVICES

You have successfully registered.

Click [here](#) to be transferred to cosmoONE's main page

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NOTE :
Within the next working day, you will receive at your e-mail, your credentials for the system as follows

1. Username
2. Company ID
3. Password

- The first time you will enter to the application, you will be asked to change your password
- Users from the same company, have the same Company ID